



COUNTY OF LOS ANGELES

DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS

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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

June 21, 2006

To: Each Supervisor

From: Michael J. Henry *MJH*
Director of Personnel

Subject: **PRESS INQUIRY REGARDING ORDERED ABSENCES AT COUNTY HOSPITALS**

Charles Ornstein of the Los Angeles Times has requested information related to the use of paid "administrative" leave at County hospitals. In the County, an employee may be reassigned to his/her home or another non-County work location, with pay, pending the completion of an investigation. In the County, this is referred to as an "ordered absence" from the regular work location.

Mr. Ornstein has asked for the number of employees currently on ordered absence from County hospitals and the length of time out. Based on a review of the Countywide Timekeeping and Payroll Personnel System (CWTAPPS) and confirmation from staff at the Department of Health Services, there is one employee at the LAC-USC Med Center and 11 employees at King/Drew Medical Center as of June 19, 2006 (please see attached chart). On August 2, 2005, we reported that for the period of January 1, 2004 through June 30, 2005, 62 employees received pay for ordered absence at King/Drew Medical Center.

If you have any questions, please call me.

MJH:STS
SKT:kk

Attachment

c: David E. Janssen, Chief Administrative Officer
Bruce Chernof, M.D., Director of Health Services
Raymond G. Fortner, Jr., County Counsel
Sachi Hamai, Executive Officer, Board of Supervisors

**DEPT OF HEALTH SERVICES
ORDERED LEAVE OF ABSENCE
Employees on Leave as of 6/19/06**

<u>Facility</u>	<u>Employee Occupational Category</u>	<u>Start Date</u>
LAC-USC MED CENTER	Inpatient Technical Nursing Group	12/27/05
KING/DREW MED CTR	Clinical Social Work Group	04/29/06
	Inpatient Professional Nursing Group	05/06/06
	Medical Engineering Group	10/30/05
	Physician and Surgeon Group	05/10/06
	Physician and Surgeon Group	01/03/06
	Physician and Surgeon Group	06/06/05
	Physician and Surgeon Group	06/06/05
	Physician and Surgeon Group	03/12/06
	Public Social Services Admin Series	10/03/05
	Resident Physician Group	03/03/06
	Typist Clerical Group	02/27/06